CIO SECURITY COUNCIL COMMITTEE MEETING MINUTES

Wednesday, August 12, 2009
Jessie Parker Building, Knutsen Training Room
9:00AM – 11:00AM

Present:
Deb Castillo, Doug Douty, Steve Ervin, Shane Ludwig, Luke Bailiff, Steve Michelson, Haider Qleibo, Todd Waddell, Michael Chesmore, Scott Miller, Jeff Franklin, Jim Anderson, Ruth Coleman, Jean Foshier, Brent McManus, Alison Radl, Terry Witkowski, Steve Nicoll

AGENDA

1. Introductions
Steve Nicoll was introduced as the new chair the CIO Security Council
Jeff Franklin was also introduced as the new state CISO.

2. ISO Video presentation & distribution
- The STARTS video assembled by members of the subcommittee was shown and is available on the ISO website. Thank you to the members who assembled and coordinated this. It was very nicely done.
- Discussion items relating to the video and security awareness training.
    - Who should send the video out. Lt. Governor, CIO's, ISO
    - When should the video be sent out, (Should it be along with the announcement of Cyber Security Awareness month in October?
    - How do we best utilize this training video?
    - Should this be included in annual security training requirements?
    - Security training accountability and tracking
    - Some agencies are geographically dispersed so keep in mind agencies will need flexibility with distributing the video

- Agency ISOs are welcome to start using this right away
- Suggestions were to put on the ISO website and also to send copies to the directors for distribution throughout the agency
- IWD is looking for this type of training for their annual supervisors meeting
- Dept of Revenue would find this useful to fulfill their annual requirements as well as DNR
- DNR does annual training and bases it on an annual cycle. DNR ISO would like to use this for the new cycle
- There were overall discussions about the challenges each agencies have for completing security awareness training. Some agencies support security awareness training more than others.

2. Define themes, goals and list of security initiatives to propose to CIO's and create workgroups for each theme

- **History:** Discussion of the Background on the Security Subcommittee and ongoing support of the CIO Council and TGB for IT Security.

- There is a new Chair for the CIO council, a new Chair for the CIO Security Council and a new CISO. All three met prior to this to discuss the direction of the subcommittee. Topics included security focused workgroups, deliverables and the recommendation process.

- Discussion of recommendations and deliverables for the CIO Council. Six areas were proposed and the subcommittee voted to identify those which we felt were the most applicable for the group**:**

Proposed Workgroups	**Votes**
Employee Security Awareness Training:	15
Technology Changes\Immerging Threats:	8
Strategic Planning:	1
Policy:	12
Projects\Funding Initiatives:	2
COOP\COG (IT):	5
Communication Strategies\Marketing Security:	0
Technical Forum\Presentations\User Groups:	19

3. **Ideas for future meetings, discussion**
   - Training – we have a number of smart, educated staff working for the State of Iowa. Would like to see more collaboration and knowledge sharing.
   - SANS offers significant discounts for organizations who commit to a certain number of individuals to train. Agencies can leverage their dollars if several employees attend the same training
   - Alison Radl from the ISO will identify a forum we can use to exchange information amongst agencies
   - There was discussion about identifying subject matter experts within state government who others can use as a resource

4. **Misc**
   - On behalf of the JCIO; the CISO, Homeland Security and other agencies submitted projects for pooled technology funds. Three of the four had a security focus. Security Awareness Training, Gateway Services and E-mail encryption and Application Business Continuity
   - RFI responses that are due later this week regarding e-mail encryption
   - If we received pooled technology funds, they will not be available until July 1, 2010
   - Discussion regarding the posting of the committees minutes

Recommendations to the CIO Council

- Chair of the Security Subcommittee and the CISO to request the Lt. Gov send an e-mail announcing Cyber Security Awareness month and include a link to the STARTS video. Distribution to Agency Directors and/or all State employees. The letter should be sent in early Sept.
- Establish four security workgroups with three to five working members:
  - Computer Security Awareness and Education Training
  - Emerging Threats and Solutions
  - Policy, Standards and Best Practices Initiatives
  - Security Collaboration: Information Sharing, Cross-training
- Due to the sensitive nature of the topics discussed and in order to build and maintain a collaborative meeting environment, we request that material and discussion items be shared with the CIO, JCIO and TGB Council and not published publically.