

# CIO Council Meeting Minutes

May 28, 2009

1:00 p.m. – 3:00 p.m.

Justice Building – 1<sup>st</sup> Floor West – Room 165

## Welcome and Introductions

**Rick Hindman, Chairman**

Rick Hindman indicated that he only had one more meeting before Margaret took over. He was looking for more board members.

## Email Collaboration Project

**Lorrie Tritch, DAS-ITE**

Talked about the Steering Committee objectives. Question to CIO council: Do we include Blackberry Services? Answer: Yes! The next steering committee meeting will be Monday June 1. We will be working on agenda for the retreat (target date June 15 for distribution) Location Hoover Building, Level A, Conference rooms 5 and 6. This will be a great opportunity to look at different models, and make a decision and move forward. Will review draft of survey results and make additional analysis.

## Standards Updates

**Jason Salts, DAS-ITE**

- Common Directory – Change Item #18 – reword requirements, model 1 and 2. Additional fees may be subject to Customer Council approval. Move forward to standards Advisory Group. No objections from CIO council to move forward.
- Web Page Standard – Requirements for best practices and standard practices. Will go to JCIO for review. Standard is scalable to all sizes of agencies.

## COOP/COG Information Sharing

**Lesia Quinn, DPD**

Reviewed H1N1 Summary with Chief Information Officers. Offered a summary designed to easily define critical IT areas and staff resources. The summary is attached.

Review and Questions: Need to have a policy regarding quarantined areas and buildings for state employees. Also would like a temporary working from home policy. This would require approval from union. Lorri Tritch would contact DAS regarding these policies.

## LDRPS (Living Disaster Recovery Software) Update

**James Marwedel, HSEMD**

Jim passed out a handout regarding the LDRPS Software Utility. Discussed the importance of this software. Currently, there are 315 users.

## TGB / JCIO Updates

**Steve Gast, DOT**

Themes DAS-ITE wants to establish. They want to structure requests and focus on one or two activities. Once those are done, move on to other areas recommended. Right now there are four broad areas.

## Roundtable Discussion

Press Release from Senator Gronstal regarding consolidation of server areas was passed around.

Reorganization Commission – Legislative Oversight Committee meeting on June 10.

- CIO Council – Do we want to engage?
- Recommend that we discuss with Margaret Munson to see what her vision is for the Council. This will be a challenging year for the CIO Council.

Rick Hindman will contact Glen Dickinson about the Reorganization Commission Meeting and will send out information. He will also contact Margaret Munson.

Lorrie Tritch announced that rates for market place services will be announced for FY10 soon and will be effective July 1, 2009. Many rates are higher and many are lower. Some are going up by 50%. The State Auditor is now reviewing DAS rate structure.

**CIO's Attending:**

Last Name	First Name	Agency
Hindman	Rick	DNR
Quinn	Lesa	DPD
Schwartz	Leon	IPERS
Jacobs	Rich	IDR
Huisman	Tom	DHS
Tritch	Lorrie	DAS – ITE
Roeder-Grubb	Laura	Human Rights
Anderson	Jim	Education
Frederick	Leon	DPS
Gast	Steve	DOT
Buchwald	Robert	Vets Home
Salts	Jason	DAS - ITE
VandeWall	Kevin	DOC
Jones	Carol	Racing & Gaming
Radl	Allison	DAS – ISO
Hunsberger	Wes	DAS - ITE