

Minutes from Meeting on March 12, 2008

Meeting called to order: 1:30 PM at the Judicial Building

Persons in attendance:

John Wolf ILOT	Doug Douty JB
Alison Radl DAS-ISO	Ruth Coleman DRF
Calvin Moore DAS-ISO	Linda Torgeson DOT
Mike Chesmore DAS-ISO	Deb Castillo IVRS
Evelyn Halterman ILOT	Jeff Franklin DNR
Haider Qleibo DNR	Brad Huyster IDCU
Scott Miller LSA	Todd Waddell ED

Agenda

Enterprise Standards/Polices: Enterprise Security Standard/Mobile Device Standard/Data Stewardship Standard/Removable Storage Policy/Data Classification/Laptop Encryption

Projects: Executive IT Security Briefing

Email Encryption – what are other agencies doing with concern of sensitive information sent via email and what kind of solutions/approaches there are for it

Application Security – do we want more information on this subject?

Open Discussion

Meeting Points

Enterprise Policies & Standards status:

The Enterprise Security Standard - The TGB Standards Committee voted to pass this standard on to the TGB for review/approval. Note: The TGB approved the Enterprise Security Standard at their 3/13 meeting.

Mobile Device Security Standard - The TGB Standards Committee will finish review of this proposed standard at the April 3rd meeting.

Data Stewardship Standard – Comments were received and incorporated into the standard. The revised standard will be shared with TGB Standards Committee. Attached is the revised standard – test environment changes. There is still time to get comments in. Will be going to the TGB Standards Committee April 3rd.

Removable Storage Encryption – The standard was revised at the request of the TGB to include a requirement that agencies create a policy on removable storage encryption and the deadline was extended to March 31, 2008

Data Classification – ongoing - the deadline was November 11, 2007. Agencies are in the process of completing their data classification, please email your agency’s status to Greg.Fay@iowa.gov

Laptop Encryption – ongoing - The deadline was December 31, 2007. Agencies are in the process of encrypting laptops.

Executive IT Security Briefing project

Need volunteers to help out with the video shoot. We have scheduled time with the Lt. Governor for March 24th to tape her testimonial. Emails have been sent out for 'help' with scenes and other talent. We need more volunteers! See attached list of what we are looking for.

Email Encryption – what are other agencies doing with concern of sensitive information sent via email and what kind of solutions/approaches there are for it

Do any agencies use software that looks for confidential data on PCs? DNR uses Spider <http://www.cit.cornell.edu/security/tools/> – it's very good however it should be run on a weekend. Spider creates a big file that you have to sort through. Audit tools? Document changes to files - access to files.

DHS uses Tumbleweed. Tumbleweed automates the encryption process. Hundreds of rules are set up in the product to determine what needs to be encrypted. Tumbleweed reads all email messages sent outside of the agency looking for key elements defined in these rules, such as Social Security numbers. When it encounters items defined in the rules as meeting the confidentiality requirements, the email is sent to a secure web server and a message is sent to the recipient to pick up the encrypted email. The recipient clicks on a link to the secure website to read the email message. This process creates a secure link between Tumbleweed secure website and the recipient.

Revenue used PGP – encryption for files/attachments
Banking uses Zixmail

Deb Castillo will send out an email to for a sub group to look at an Enterprise solution. Others who volunteered to be on the group are; Mike Chesmore, Ruth Coleman, Haider Qleibo, Todd Waddell, Deb Covington and Steve Mosen. Anyone else who is interested is welcome to join the group. Define what we mean by encryption of email, contact Minnesota to see what they are doing <http://www.state.mn.us/portal/mn/jsp/content.do?subchannel=-536894139&id=-536894133&agency=OETweb> . DHS encrypted external email only – look into what they use.

Application Security – do we want more information on this subject?

Concerns about outsourcing application development ISO will help out by making a list of best practices for security and IIS server hardening.
ISO can help out with 'web inspect' – they are looking into 'dev inspect'

Open Discussion

Looking for security training - attached is a list of the latest SANS courses with a discount for state government.

Meeting Adjourned: 3:00 P.M.

Next Meeting: April 9, 2008 1:30 P.M. – 3:00 P.M.